



**Belfast City Council**

<b>Report to</b>	<b>Strategic Policy and Resources Committee</b>
<b>Subject:</b>	<b>Provision of Civic Hospitality – National Association of Councillors’ AGM</b>
<b>Date:</b>	25th October, 2013
<b>Reporting Officer:</b>	Stephen McCrory, Democratic Services Manager (Ext 6314)

<b>1</b>	<b>Relevant Background Information</b>
1.1	The AGM of the National Association of Councillors’ will be held this year in Belfast from 22nd till 24th November.

<b>2</b>	<b>Key Issues</b>
2.1	It is normal for the hosting Councils for this AGM to provide civic hospitality for a reception for delegates, all of whom are from the Local Government sector.
2.2	A request has been received for the Council to host a drinks reception on 22nd November for approximately 40 delegates. The Lord Mayor has agreed to allow the use of the Lord Mayor’s Parlour for the reception but the costs of the provision of the hospitality would need to be met from the Civic Hospitality budget.

<b>3</b>	<b>Resource Implications</b>
3.1	It is estimated that the cost of the reception would not exceed £500 and this can be met from within existing revenue budgets.

<b>4</b>	<b>Equality and Good Relations Implications</b>
4.1	There are not any equality or good relations implications involved with this report.

<b>5</b>	<b>Recommendations</b>
5.1	The Committee is recommended to approve the provision of Civic Hospitality for the AGM of the National Association of Councillors' by way of a drinks reception on 22nd November, 2013.

<b>6</b>	<b>Decision Tracking</b>
Stephen McCrory, Democratic Services Manager November, 2013	

<b>7</b>	<b>Abbreviations</b>
AGM – Annual General Meeting	